Admin/Management

Resources

- [Open Effects Association](#) website
- Mailing List: `openfx-discussion@lists.aswf.io`, https://lists.aswf.io/g/openfx-discussion
    - [openfx-tsc-private@lists.aswf.io](#)
- Calendar for meetings: https://lists.aswf.io/g/openfx-discussion/calendar
- Slack: [#openfx](#)
- Discord: [https://discord.gg/NBfcZFzUqv](#) (permanent invite link)
- Confluence wiki: [https://wiki.aswf.io/display/OFX/OpenFX+Wiki](#)
    - Includes TSC meeting minutes
- How to get involved: [https://tac.aswf.io/engagement/#OpenFX](#)
- Github: [https://github.com/AcademySoftwareFoundation/openfx](#)
- Docs:
    - [OpenFX documentation — OpenFX 1.4+ documentation](#) -- reference
    - [The OFX Image Effect Plug-in API, 1.4, Programming Reference.](#)
- Logo: [Academy Software Foundation (ASWF) Logos](#)
- Linux Foundation dashboard, which includes past meeting recordings: [https://openprofile.dev/my-calendar](#)
- LFX [meeting "host key"](#) needed to become host
    - Only shows up 1 hr before meeting starts
- LFX PCC
    - [Admin dashboard](#)
    - [help center](#)
- ASWF [Collaboration Tools](#) master list: slack, mailing lists, calendars, with help on those.

Meeting Management

- ASWF uses "[LFX PCC Meeting Management service](#)"
- Create in Meeting Management
    - Monthly TSC meeting is already created, recurring, so nothing needed on an ongoing basis
    - Manage > "Share Meeting" is the link to share (goes through registration process if they're not already in)
        - e.g: [https://zoom-lfx.platform.linuxfoundation.org/meeting/91366650362](#) which is our monthly TSC meeting
- Also have to add it in the OpenFX calendar, but do that after the main one -- this doesn't drive anything, except emailing the mailing list.
- Then send reminders: 1 week before, 1 day before
- After prev meeting:
    - Schedule next meeting on the openfx [calendar](#) (unless it's already done as recurring)
        - It will notify the `openfx-discussion` list
    - Publish minutes to [wiki](#)
    - Add recording from [https://openprofile.dev/my-calendar](#) (go to Past Meetings)
    - Publish meeting reminders on discussion list, with link above
- Meeting announcement template:
    - The next OpenFX ASWF TSC meeting will be on Sept 6 at 11am EDT. Topics will include **FILL IN HERE**. The meeting is open to all; it will be on [Zoom](#) and minutes will be posted afterward on our [wiki](#). If you have topics you would like to see addressed, please email the mailing list no later than the previous day at [openfx-discussion@lists.aswf.io](#).
- To change a single meeting time for a recurring meeting (e.g. the monthly TSC meeting):
    - delete the affected instance of the meeting in [Meeting Management](#) , then schedule a non-recurring meeting for the new date/time.
        - You can get to it by going to the calendar view, then clicking the ellipsis menu and delete meeting is an option.
    - Update the [OpenFX calendar](#) too
    - John Mertic said (Oct 30, 2022) that they're working on an improved process for this.